

Padbury Parish Council

DRAFT Minutes of the Padbury Parish Council Meeting held on Tuesday 11th February 2025 at 7pm

Present: Councillors P Burton (Chairman), S Dickens, V Murray and D Barnes
Also present: P Molloy (Clerk) and three residents

- 70. Period of Public Participation – None**
- 71. Apologies –** Councillors Morris and Green, Buckinghamshire Councillor B Stanier.
- 72. Declarations of Interest – None**
- 73. Minutes**
Members approved the minutes of the meeting of the Parish Council held on the 10th December 2024 as a correct record - PPC/04/24-25.
- 74. To receive updates from Buckinghamshire Councillors – None present**
- 75. Sports Field, Play Area and Woodland**
- 75.1 Pavilion snagging inspection carried out and works being undertaken on the 13th and 14th February. Inspection of works booked for the 17th February.
- 75.2 Pavilion schedule of costs reviewed. No further spending until building regulations resolved.
- 75.3 Pavilion building regulations – Members noted PWC's inspection notes received. Members agreed to submit application for building regulations via Buckinghamshire Council, cost £374.
- 75.4 Multi use games area – Councillor Barnes provided an update regarding the gate. Members agreed to order materials (approximate cost £20) and Councillors Barnes and Dickens to fit.
- 75.5 Play area – Members agreed for the concrete tunnels to be removed when the ground is dry ie in Spring.
- 75.6 New zip wire and springy installed. Await response from contractor regarding the damage to the grass areas once they have inspected.
- 75.7 Woods – Councillor Dickens provided update, works in progress with regards to felling the dead trees.
- 75.8 Play area/woods – Members discussed inspection by an arboriculturist, look into contractors who can inspect and provide a quote. Councillor Burton to review insurance policy.
- 75.9 Football club – Members reviewed email regarding rent increase and agreed a response.
- 76. Planning**
- 76.1. Members reviewed the following new application:
- 24/03822/APP – Householder application for demolition of existing rear extension and construction of a two storey side and rear extension – 12 Main Street. Members agreed to comment regarding the exterior finish.

- 76.2. Members noted applications pending consideration and decisions made by Buckinghamshire Council, see list at end of these minutes.
- 76.3. Neighbourhood Plan – Councillor Barnes agreed to write an article for the Padbury Pump.
- 76.4. Appeal ref: 24/00092/REF for 79 houses – Councillor Burton provided update regarding the statement of case published. S106 sports and leisure contribution seems to have been removed, agreed to raise query. Members agreed that Councillor Burton would speak at the appeal.

77. Finance

- 77.1. Members noted the balances of the bank accounts as at 31st January:
- Barclays Community Current account ending 959 £12,797.32
 - Barclays savings account ending 970 £59,517.05
 - Barclays Millennium Wood account ending 198 £15,018.51
- 77.2. Members approved the following payments:
- P Molloy: £620 January net salary.
 - HMRC: £8.01 PAYE for January. Paid via councils debit card.
 - R Gough: £62.50 Caretaker for January. Paid by standing order
 - M Jackson: £55 Securing the gate for January. Paid by standing order
 - Lebara Mobile: £1.50 Mobile phone contract. Paid by direct debit
 - Octopus Energy: £187.99 Pavilion electricity for January
 - Wicksteed: £13,401.01 (£11,167.51 plus £2,233.50 VAT) New play equipment
 - Greener Padbury Group: £50 deposit refund
 - Greener Padbury Group: £100 Woods maintenance
 - GRB Building Services: £3,928.60 (£3,273.83 plus £654.77 VAT) Retention for building works at the pavilion.
 - Phillips Print & Stationers: £207.60 February/March Padbury Pump printing
 - EON Energy Solutions Ltd: £1,918.80 (£1,599 plus £319.80 VAT) New street light
 - L Hawkins: £50 Pavilion cleaning for February
- 77.3. Members noted the following income for January: £45 Pavilion hire, £575 rent and £27.23 electricity from Padbury Football Club.
- 77.4. Members approved the Receipts, Payments and Summary Report including budget/actuals as at 31st January 2025.
- 77.5. Members agreed to adding the new clerk to the bank mandate.
- 77.6. Councillor Murray reviewed the bank reconciliations for January 2025.
- 77.7. Precept for 2025-26 – Members noted request submitted on the 6th January.
- 77.8. Members agreed the updated asset register.

78. Other Parish Council Business

- 78.1. Members noted elections being held on the 1st May. Nomination papers must be hand delivered to a Deputy Returning Officer at The Gateway, Aylesbury, between 10am-4pm from the 18th March to the 2nd April. Vacancy and elections information to be added to the website and shared via Facebook.
- 78.2. Members agreed the following: 15th April Annual Parish Meeting and 13th May Annual Meeting of the Parish Council.
- 78.3. Members reviewed and approved the following: Pavilion risk assessment.
- 78.4. Members agreed to meet Callum Anderson MP on the 14th April.
- 78.5. Fix my street – Members noted no current issues.

79. Funding

- 79.1. Community Boards funding – Claim to be submitted once payment made to Wicksteed.
- 79.2. HS2 Road Safety Fund application submitted on the 19th July for some traffic calming measures on Main Street. Clerk provided update – application still being considered.

80. Contracts and Similar Matters

- 80.1 Nothing to report.

81. Meetings, Events and Training

- 81.1. Community Boards Meeting – 18th March, Councillor Burton attending
- 81.2. North Bucks Parishes Planning Consortium – TBA
- 81.3. Greener Padbury Group – AGM 3rd February, Councillor Murray attended and provided update.
- 81.4. Parish Liaison Meeting – 13th February, Councillor Burton attending
- 81.5. Planning Forum – 3rd March, Councillor Burton attending
- 81.6. Training – as details circulated.

82. Maintenance/Environmental Issues

- 82.1. Jobs around the village – Updated list circulated. Clerk to contact volunteers.

83. Highways

- 83.1. Traffic Calming Measures – Approximate costs of £10,000. Funding applied for. Members discussed general views of 20mph speed limits.
- 83.2. Members noted community speed watch signs have been fitted to the white gates at the entrances of the village. It was noted that all the gates need painting, possibly a job for volunteers or arrange for quotes.
- 83.3. Trees along the highway - Buckinghamshire Council are due to carry out inspections in the next financial year. The parish council will be responsible for any works required to trees that have been planted by them.

84. Matters dealt with between meetings

- 84.1. Agreed to use the services of a planning consultant to produce a response to the appeal for the 79 houses. Cost approximately £1500 plus VAT.
- 84.2. Agreed the contents of the special edition of the Padbury Pump and costs of £71.10.
- 84.3. Agreed responses to emails regarding the S106 sports and leisure contribution.
- 84.4. Agreed the cost to remove the graffiti from the bus stop, cost £385 plus VAT.
- 84.5. Response to East West Rails application for Development Consent.

85. Dates of next meetings – Members noted:

15th April (including the Annual Parish Meeting), 13th May (Annual Meeting of the Parish Council), 8th July, 9th September and 9th December.

86. Exclusion of Public and Press in accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters.

- 86.1. Members reviewed the candidates that had been interviewed for the role of Parish Clerk. Following a recommendation made by the interview panel, it was agreed to offer the position subject to references. Commencement date agreed of the 1st March. Terms of employment are for 40 hours per month and salary to commence at SCP14, according to the current National Joint Council 2024/25 pay scales.

Meeting closed at 8.25pm

Signed.....Chairman / Date.....

Planning applications pending consideration by Buckinghamshire Council since the last meeting:

- 24/03211/APP - Householder application for demolition of existing conservatory. Two storey rear extension and single storey side and rear extension. Clad existing side extension with stained timber boarding and replace existing staircase – 25 Old End.
- 24/03212/ALB – Listed building application for demolition of existing conservatory. Two storey rear extension and single storey side and rear extension. Clad existing side extension with stained timber boarding and replace existing staircase – 25 Old End.

Planning decisions made by Buckinghamshire Council since the last meeting:

- 24/03365/APP – Householder application for single storey side extension and creation of new access for onsite parking – 1 Jubilee Cottages, Main Street.
APPROVED

List of payments paid between meetings:

- P Molloy: £619.30 December net salary and expenses (postage for lease)
- HMRC: £8.20 PAYE for December
- M Jackson: £55 Securing gate for December. Paid by standing order
- R Gough: £62.50 Caretaker for December. Paid by standing order
- 999 Inks: £29.97 Printer ink. Paid by councils debit card
- Phillips Print & Stationers: £71.10 Special edition of pump
- Scribe: £489.60 Accounts package renewal
- F Morris: £408 Hedge cutting at the playing fields and woods
- Farrer & Co: £600 Right of way lease
- EON Next: £33.60 Street light repair on Main Street
- Earth Anchors Ltd: £53.94 Anchor kit for bench
- Octopus Energy: £205.72 Pavilion electricity for December. Paid by direct debit
- Enterprise Skip Hire: £66 Hire of port a loo. Paid by councils debit card
- NPower: £17.39 Street lights electricity for November. Paid by direct debit
- NPower: £208.17 Street lights electricity for November. Paid by direct debit
- D Barnes: £9.99 New padlock for playing field gate.
- Lebara Mobile: £1.50 Mobile phone contract. Direct debit

- L Hawkins: £43.75 January cleaning of pavilion
- Enterprise Skip Hire Ltd: £24 Hire of port a loo (2nd week)
- Sign Wizzard Ltd: £172.56 Community speedwatch signs
- Restore A Drive: £462 Removal of graffiti from the bus stop
- Churches Fire Security Ltd: £181.66 Annual fire extinguisher service
- Green Mechanical Solutions Ltd: £90 Clear blocked pipe to referees shower
- Data Retain: £264 Request for PWCs notes for the pavilion. Paid by councils debit card
- Wave: £85.09 Pavilion water. Paid by direct debit
- NPower: £17.92 Street lighting electricity for December. Paid by direct debit
- NPower: £216.36 Street lighting electricity for December. Paid by direct debit

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